

Steps toward Earning an Academic Degree

Reference page numbers and the names of all necessary forms included in this booklet have been noted. They can also be downloaded from the Graduate School of Horticulture website. (<http://www.h.chiba-u.jp>)

(1) For April Enrollment on a Master's Program

Year	Semester	Details	Submission Deadline	Submitted To
Year 1	Spring Semester	① Decision on Academic Advisors	At Enrollment	
		② Submission of Personal Information	At Enrollment Procedure	
		③ Submission of Research Guidance Plan and Research Plan	Designated Day in Apr.	Academic Affairs Desk Academic Advisor
		④ Registration for Spring Semester/Full Year Courses	Designated Day	Register Online
	Fall Semester	⑤ Registration for Fall Semester Courses	Designated Day	Register online
		⑥ Midterm Report	After November	Academic Advisor
		⑦ Submission of Research Progress Report	End of Mar.	Academic Advisor → Student Affairs Unit
Year 2	Spring Semester	⑧ Registration for Spring Semester/Full Year Courses	Designated Day	Register Online
	Fall Semester	⑨ Registration for Fall Semester Courses	Designated Day	Register Online
		⑩ [Submission of Documents for Review of Thesis] • Application for Review of Thesis (Form 1)	Designated Day in Early Nov.	Student Affairs Unit
		⑪ Thesis Review • Thesis (for Review)	Early Jan.~Early Feb.	Review Committee
		⑫ Master's Thesis Presentation Meeting	Early Feb.	
		⑬ Submission of Thesis data	End of Feb.	Academic Advisor
	⑭ Conferment Ceremony	End of Mar.		