

**2024 Application Guidelines for International Students Sponsored by the Chinese
Government under the Chinese Government Graduate Student Overseas Study Program**
(国家建设高水平大学公派研究生项目)

Subject to terms and conditions as provided below, the Graduate school of Horticulture, Chiba University accepts international Doctoral students whom the Chinese government sponsors through the Chinese Government Graduate Student Overseas Study Program operated by the China Scholarship Council (CGOP).

1. Programs and divisions offered

Graduate school	Program	Division	Course	Student intake
Graduate School of Horticulture	Doctoral Program	Environmental Horticulture	International Course of Environmental Horticulture	a few

2. Admission semester

October 2024

3. Who can apply

Students who wish to enter Chiba University's 3-year doctoral programs for the purpose of obtaining a doctoral degree. The period of study is 3 years for all doctoral programs.

4. Eligibility

Students from a university that has an inter-university academic exchange agreement with Chiba University or inter-departmental academic exchange agreement with Graduate School of Horticulture are eligible.

※For details, please visit the website of the Chiba University(<https://www.chiba-u.ac.jp/e/exchange/>).

5. Application requirements and conditions

The applicant must satisfy all four of the following conditions:

- ① The applicant is enrolled in, has graduated from a university or has completed a graduate school's course and recommended by a university that has an inter-university academic exchange agreement with Chiba University or inter-departmental academic exchange agreement with Graduate School of Horticulture and must be a candidate to receive a scholarship as a CGOP student;
- ② The applicant must have or be expected to have a master's degree by September 2024 or is in the first year of a doctoral program at the time of application.
- ③ The applicant must have language proficiency deemed sufficient to receive education and research guidance at Chiba University;
- ④ The applicant must confirm his/her research plan and admission conditions with his/her prospective academic supervisor prior to application and obtain the supervisor's approval.

6. Application documents

- ① Application for admission
- ② Curriculum vitae
- ③ Research proposal

*For ① through ③, use forms prescribed by the Graduate school of Horticulture(see Attachment).

- ④ A certificate issued by the candidate's university which proves that the applicant is a candidate for

the CGOP

- ⑤ A letter of recommendation from the candidate's university signed by the president of the university or the dean of the candidate's graduate school
- ⑥ Academic transcripts (both undergraduate and graduate)
- ⑦ Certificate of master's degree or a letter that states the expected date of completion of the candidate's master's degree
- ⑧ Copy of passport (name page)
- ⑨ English language proficiency certificate (TOEFL, TOEIC L&R or IELTS)
- ⑩ Record of Research Achievements (use the prescribed form)

【Applicants who holds a master's degree】

- Copy of master's thesis and it's summary (maximum 1,300 words; use the prescribed form)

【Applicants who do not have a master's degree】

- Research progress report (maximum 1,300 words; use the prescribed form)

*1 Contact the admission office of the Graduate school of Horticulture if there is any document that you are unable to submit at the time of application,

7. Time and method of application

(1) Time of application is determined by the Graduate school of Horticulture (see Attachment).

(2) Method of application

Application documents mentioned in Section 6 should be sent to the admission office of the Graduate school using a postal (ex. EMS) or other delivery means that provides tracking service.

8. First selection

The Graduate school of Horticulture will assess applications according to its own selection criteria (see Attachment).

The result of the first selection will be notified to the applicant by post in early March 2024, and a Letter of Conditional Acceptance and a Certificate of Tuition Exemption will be issued to successful applicants.

However, the admission will be cancelled if the applicant is not granted a CGOP scholarship.

9. Final selection

Applicants who have passed the first selection should promptly inform the admission office of the Graduate school of Horticulture after they are qualified as CGOP scholarship students and submit their scholarship certificates (国家留学基金资助出国留学资格証書).

Upon receiving the abovementioned certificate, the graduate school will make its final decision on whether to accept the applicant. A Letter of Acceptance will be issued to the applicants who have successfully passed the final selection.

10. Admission procedures

Documents required for admission procedures (including the Certificate of Eligibility, an immigration document required to obtain College student visa) will be sent to successful applicants, who then must carry out the procedures by the date designated by the Graduate school of Horticulture.

11. Tuition and other fees

Successful applicants will be exempt from examination, admission, and tuition fees.

12. Security Export Control at Chiba University

Based on “the Foreign Exchange and Foreign Trade Act”, Chiba University established “the Security Export Control Regulations of National University Corporation Chiba University” and is conducting rigid examinations before accepting students.

Desired research activities may be restricted when they are applicable to the regulations.

13. Essential considerations

- (1) All applicants should contact the graduate school prior to applying.
- (2) Incomplete applications may not be accepted.
- (3) Application documents will not be returned and may not be replaced or modified once submitted.
- (4) The admission may be cancelled if the application documents contain false information.
- (5) Personal information collected during the selection process may be used for activities such as managerial and administrative activities, academic guidance activities, and activities related to research and study of applicant selection methods, in addition to screening purposes.

Graduate School of Horticulture

Applicants must be from one of the universities specified below.

The university that has an inter-university academic exchange agreement with Chiba University or inter-departmental academic exchange agreement with Graduate School of Horticulture.

(<https://www.chiba-u.ac.jp/e/exchange/>)

Application period	November 28 (Tue.), 2023 :Mailed applications must arrive by November 28 (Tue.).
Application documents	
Prescribed forms: ① Application for Admission, Admission Ticket for Examination ② Curriculum Vitae ③ Research Proposal	① Application for Admission ② Curriculum Vitae ③ Research Proposal * Contact the Graduate School of Horticulture to obtain the prescribed forms.
Other required documents	④ A certificate issued by the candidate's university which proves that the applicant is a candidate for the CGOP ⑤ A letter of recommendation from the candidate's university signed by the president of the university or the dean of the candidate's graduate school ⑥ Academic transcripts (both undergraduate and graduate) ⑦ Certificate of master's degree or a letter that states the expected date of completion of the candidate's master's degree ⑧ Copy of passport (name page) ⑨ English language proficiency certificate (TOEFL, TOEIC L&R or IELTS) ※TOEFL, TOEIC L&R or IELTS test must be taken in January 2022 or later. ※TOEIC S&W test scores are not acceptable. ⑩ Record of Research Achievements (use the prescribed form) 【Applicants who holds a master's degree】 Copy of master's thesis and it's summary(maximum 1,300 words; use the prescribed form) 【Applicants who do not have a master's degree】 Research progress report (maximum 1,300 words; use the prescribed form)
Selection method	Document review and internet oral interview Oral interviews will be conducted on January 20 (Sat.), 2024.
Where to send documents and make inquiries	Matsudo Area Administration Division, Student Affairs Unit Graduate School of Horticulture, Chiba University 648 Matsudo, Matsudo-shi, Chiba 271-8510 Phone: +81-47-308-8712, 8714 Email: engei-daigakuin@office.chiba-u.jp
Website	https://www.h.chiba-u.jp/english/

* Contact the Graduate School of Horticulture before you apply.